

## Release Note CP 1.0.5

### New Features

#### 1. Completion of Budget 2020 compliances

System is now 100% compliances to Budget 2020. There are some changes in the system for budget 2020:

- i. Enhancement on TP3 report.  
(Kindly go to Reports > Government Report > Income Tax Report)
- ii. Enhancement on CP8D report.  
(Kindly go to Reports > Government Report > CP8D)
- iii. New Optional Deduction Rule for fertility treatment.
- iv. Departure Levy. This is claimable for the levy imposed on outbound air passenger performing UMRAH and pilgrimage to holy places. It is available for user to key in during payroll process.



Earning		Deduction		Company	
Monthly Rate:	3,000.00	Deduction:	0.00	BIK:	0.00
Basic Salary:	1,500.00	Advance:	0.00	Company EPF:	195.00
Allowance:	0.00	EPF:	165.00	Company SOCSO:	25.35
OverTime:	0.00	SOCSCO:	7.25	Company EIS:	2.90
Commission:	0.00	EIS:	2.90	Company Levy:	0.00
Bonus:	0.00	PCB Tax:	0.00	<b>PCB Details</b>	
Director Fee: <input type="checkbox"/> Is Fix	0.00	CP 38 Tax:	0.00	Optional Deduction:	0.00
Paid Leave:	0.00	Unpaid Leave:	0.00	Employee Paid Zakat:	0.00
Claim:	0.00	Zakat:	0.00	Departure Levy:	0.00
Payment Of Arrears:	0.00	Employee Levy:	0.00	<b>Integrated Salary</b>	
		Loan:	0.00	Days Not Worked:	0.00

#### 2. Parent Leave Type

A new leave type rule in the system that allow you to link two leave type together. For example, Hospitalization Leave(60 days) and Medical Leave(14 days). Whenever user take MC, it will also deduct the balance of the HL. So, if user had taken 4 days MC, and now only will have the balance of 56 days HL to apply.

Kindly go to Tools > General Maintenance > Leave Type.

### EDIT LEAVE TYPE ✕

**Code \***

**Description**

**Limits**

**Entitlement Calculation Method**

**Parent Leave Type**

Is Unpaid       Encashment Leave

Save
Discard

### 3. New Adhoc Payroll Items Interface

Adhoc payroll items is now support excel import and the records is now grouping by months first then by employee and lastly by category of the payroll items.

Kindly go to Payroll > Payroll Management > Adhoc Payroll Items.

Adhoc Payroll Items
Bulk Import Template
Bulk Import

Period: 2020 Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec

Show All  
 Show Bulk Imports Only

Filter:

**Employee ↑**

Active

- E-001 - JESSICA CHIN  
Junior Account Entry Clerk
- E-002 - JC  
Senior Support Exec
- E-003 - Yap JM  
Senior Support Exec
- E-004 - CHIN YM  
Junior Account Exec
- E-005 - Chen Ong  
Support Exec
- E-006 - Kenneth  
Manager
- E-007 - Teh  
Manager
- E-008 - Thu JZ  
Support Exec
- E-009 - OT tets
- E-010 - CF

JESSICA CHIN
Allowance    Overtime    Commission    Bonus    Claim    Payment of Arrears    Dedu

Drag a column header here to group by that column Add New Row    Filter...

Description	Payroll Type	Is Paid	Allowance	Amount	Pay EPF	Pay SOCSO & E	Pay Tax	Pay HRDF	Tax Exempted
Payroll Type: Month End / Second Half	Allowance: PARK - Parking Allowance								
Description: Parking - Jan 2020	Amount: 200								
Pay EPF: <input checked="" type="checkbox"/>	Pay SOCSO & EIS: <input checked="" type="checkbox"/>								
Pay Tax: <input checked="" type="checkbox"/>	Pay HRDF: <input checked="" type="checkbox"/>								
Is Fixed: <input type="checkbox"/>	Tax Exempted Rule: 1. Petrol allowance, travelling allowance or toll p...								
Save    Cancel									
Count: 0      Sum: 0.00									

## **Enhancements**

### 1. Enhancement on leave balance details report

Now the report will show each employee on 1 single page instead of combining.

Kindly go to Reports > Management Report > Leave Report > Leave Details Report.

### 2. Enhanced EA Assistant Feature

Now those fields with the amount auto calculated by the system will be locked by the system to maintain the consistency of data between EA form and Borang E /CP8D. Only description, Pension or Annuities are allowed for user to modify amount manually.

Kindly go to Tools > Options > Year End Process > EA Assistant.

## **Bugs Fixed**

1. Fixed claim details cannot be deleted
2. Fixed leave cutoff at year end process not able to sort by employee
3. Fixed font size changed when edit report template
4. Fixed foreign worker cannot generate electronic bank payment file
5. Fixed if there were 2 approvers for the leave request and it will be auto approved
6. Fixed year end leave CF issue
7. Fixed First Time Setup wizard and Leave Setup wizard

*Prepared by Jessica*

*Last Modified 31<sup>st</sup> Jan 2020*