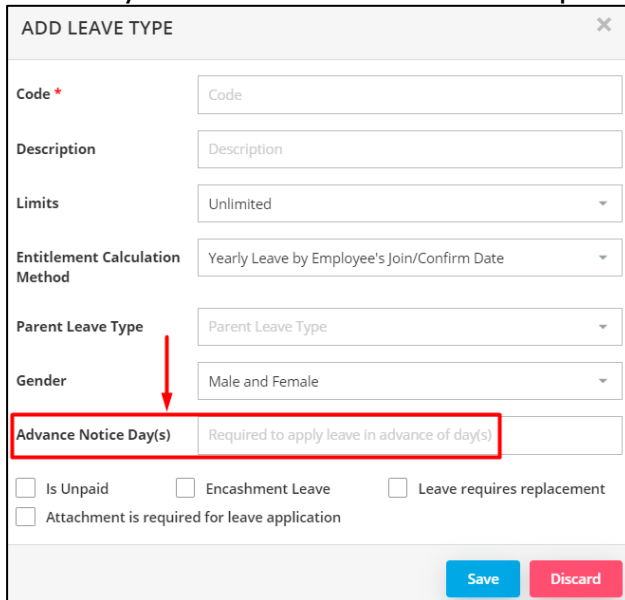


**New Features**

1. Set advance notice days in leave type.  
 User now able to set Advance Notice Day(s) in leave type for system to control the leave must be apply by the employee in advance follow the setting.  
 Example, Leave Type Annual Leave had set Advance Notice Days is 3. Means the employee must apply the leave 3 days in advance (before the leave date).  
 Kindly click F1 to view the below explanation for this feature.

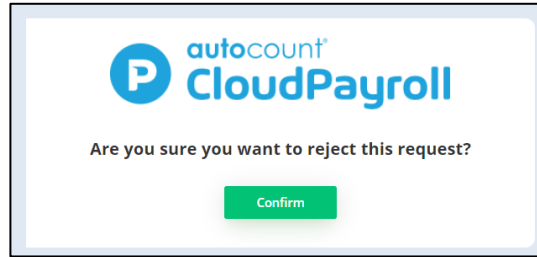
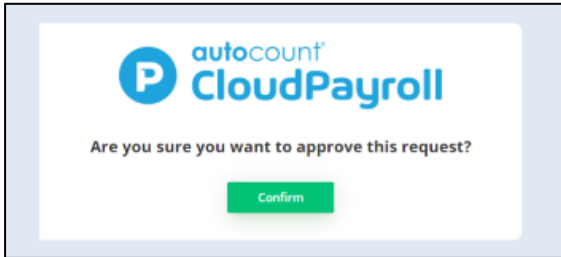


**Empty** means employee can apply this leave type anytime  
**0** means employee not allowed to apply backdate for this leave type  
**1** means employee not allowed to apply backdate, today date for this leave type  
**2** means employee not allowed to apply backdate, today date & tomorrow for this leave type  
**3, 4, 5....** etc means system will block how many days before for employee not allowed to apply this leave type

2. Add new electronic payment file: Bank Islam Malaysia Berhad – this is ready to use for salary payment, EPF, SOCSO and EIS file.
3. Add new electronic payment file: AmBank e-AmBiz (Bulk Payroll) – this is ready to use for salary payment only.  
 Besides that, we rename AmBank AmAccessBiz to AmBank AmAccessBiz (Payroll).
4. Add new filter option - department in CP8D report.

**Enhancement**

1. Enhance the leave credit not allowed to set backdate as expiry date.
2. The approver will request to do confirmation as below if he/she click 'approve/reject' button in email.



3. Add new field – user defined field (UDF) in employee summary report & human resource letter.
4. Enhance the report filter alignment.
5. Enhance the email payslip feature: it will be attached the payslip pdf link in email, and the file is valid for 1 month only.

- the First Character of your name(in lowercase) as per your Malaysian Identity Card or Passport(for individuals without a Malaysian Identity Card)
- "@"
- the Last 6-Characters of your Identity Card or Passport Number
- e.g. Name : Johan Salleh, Malaysian Identity Card Number : 123456-00-6789; Password: j@006789
- e.g. Name : Sally Smith, Passport Number : 123456789K; Password: s@56789K

**Remarks :**

Download Your Pay Slip Here :

**Download**

OR

[https://acpayrollblobstorage.blob.core.windows.net/emailreports/22a22752-0d0f-4309-a0f1-50bdef4a2725.pdf?sv=2021-10-04&st=2023-03-21T01%3A17%3A52Z&se=2023-04-21T01%3A19%3A52Z&sr=b&sp=r&rscd=attachment%3Bfilename%3DPayslip\\_test3\\_202305.pdf&sig=wKGYGeiVoOs8xzX8owLLom9yHv%2Beoa6gNNPC8VVoyOw%3D](https://acpayrollblobstorage.blob.core.windows.net/emailreports/22a22752-0d0f-4309-a0f1-50bdef4a2725.pdf?sv=2021-10-04&st=2023-03-21T01%3A17%3A52Z&se=2023-04-21T01%3A19%3A52Z&sr=b&sp=r&rscd=attachment%3Bfilename%3DPayslip_test3_202305.pdf&sig=wKGYGeiVoOs8xzX8owLLom9yHv%2Beoa6gNNPC8VVoyOw%3D)

Note : File is only available for 1 Month.

**Bug**

1. Fixed if update tax status in batch edit cause the number of children updated to zero.
2. Fixed LHDN audit file - payroll file show wrong PCB Child Relief info.
3. Fixed LHDN audit file – payroll file show wrong PCB Category & PCB Child Relief info for new join / resign employee.
4. Fixed the display issue if key in symbol in allowance setting.
5. Fixed the leave cut-off date display issue in payroll review screen.
6. Fixed the authorization message prompted in payroll process if there is limit access to view certain employees only.
7. Improve the handle method of user generate the electronic payment file without process the payroll.
8. Fixed the leave entry display total hours info if user key in employee's hourly leave.
9. Fixed the issue for user using the payroll service fee calculator without login the cloud payroll account.

*Prepared by Winnie, Jessica*

*Last Modified 21<sup>st</sup> March 2023*