autocount CloudPayroll

Release Note CP 1.0.17

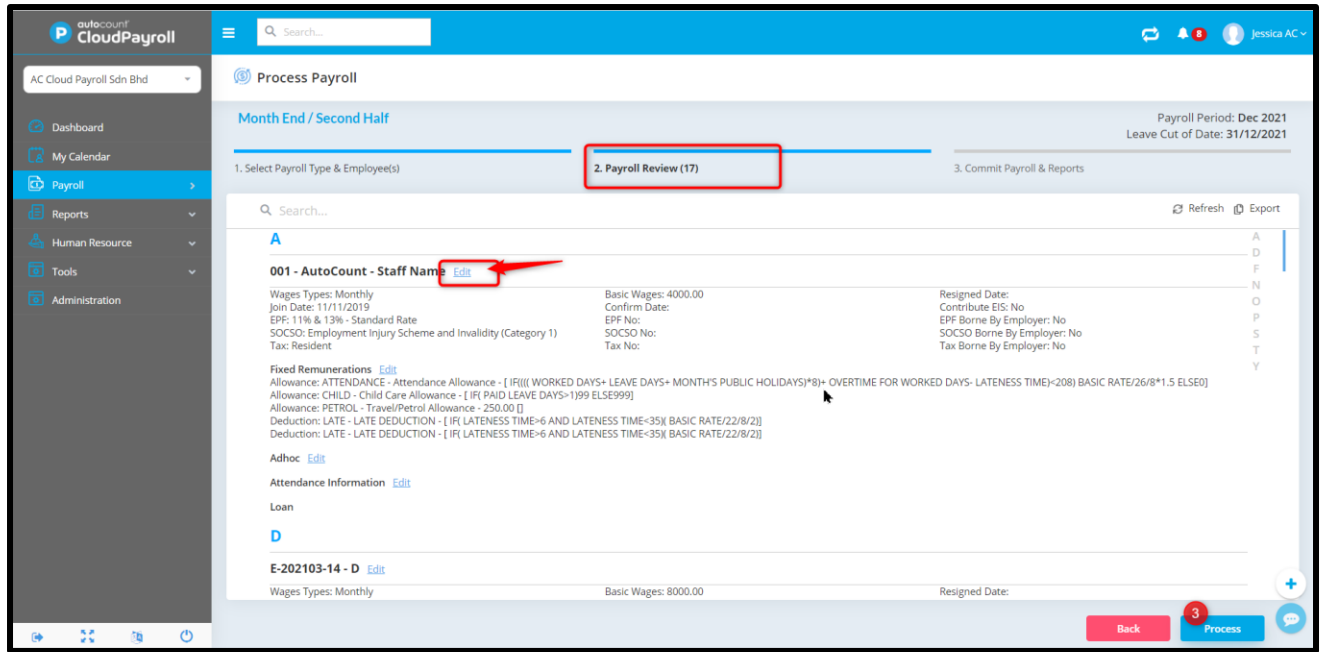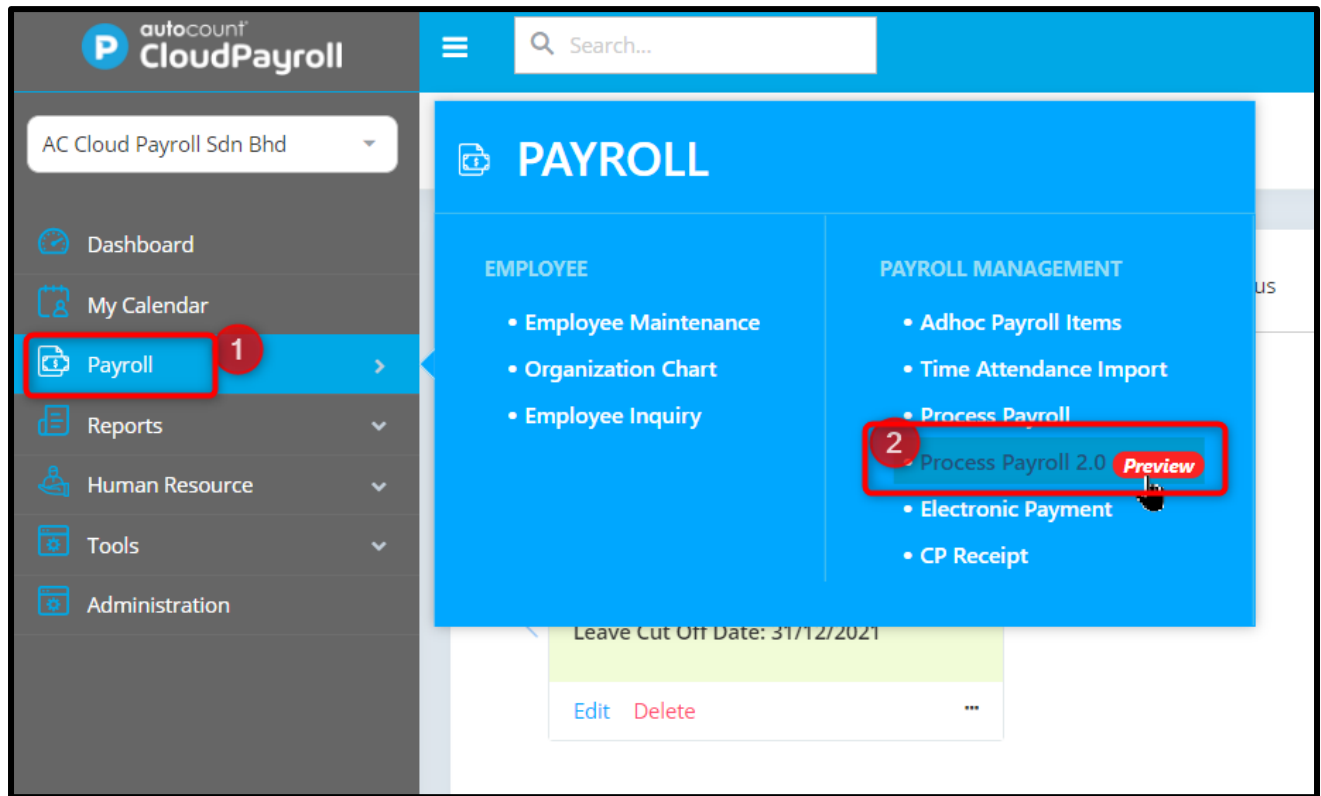## Enhancement

1. Process Payroll 2.0

   A new feature for payroll process is developed, which is Process Payroll 2.0. With this new process payroll 2.0, user can easily review the payroll data and edit it before processing the payroll.

CloudPayroll

Screenshot 1 — Process Payroll (Payroll Review)

Process Payroll

Month End / Second Half

Payroll Period: Dec 2021
Leave Cut of Date: 31/12/2021

1. Select Payroll Type & Employee(s)   **2. Payroll Review (17)**   3. Commit Payroll & Reports

🔄 Refresh   📄 Export

A

001 - AutoCount - Staff Name Edit

Wages Types: Monthly
Join Date: 11/11/2019
EPF: 11% & 13% - Standard Rate
SOCSO: Employment Injury Scheme and Invalidity (Category 1)
Tax: Resident

Basic Wages: 4000.00
Confirm Date:
EPF No:
SOCSO No:
Tax No:

Resigned Date:
Contribute EIS: No
EPF Borne By Employer: No
SOCSO Borne By Employer: No
Tax Borne By Employer: No

Fixed Remunerations Edit
Allowance: ATTENDANCE - Attendance Allowance - [IF(((WORKED DAYS+ LEAVE DAYS+ MONTH'S PUBLIC HOLIDAYS)*8)+ OVERTIME FOR WORKED DAYS- LATENESS TIME)<208) BASIC RATE/26/8*1.5 ELSE0]
Allowance: CHILD - Child Care Allowance - [IF(PAID LEAVE DAYS>1)99 ELSE999]
Allowance: PETROL - Travel/Petrol Allowance - 250.00 []
Deduction: LATE - LATE DEDUCTION - [IF(LATENESS TIME>6 AND LATENESS TIME<35)(BASIC RATE/22/8/2)]
Deduction: LATE - LATE DEDUCTION - [IF(LATENESS TIME>6 AND LATENESS TIME<35)(BASIC RATE/22/8/2)]
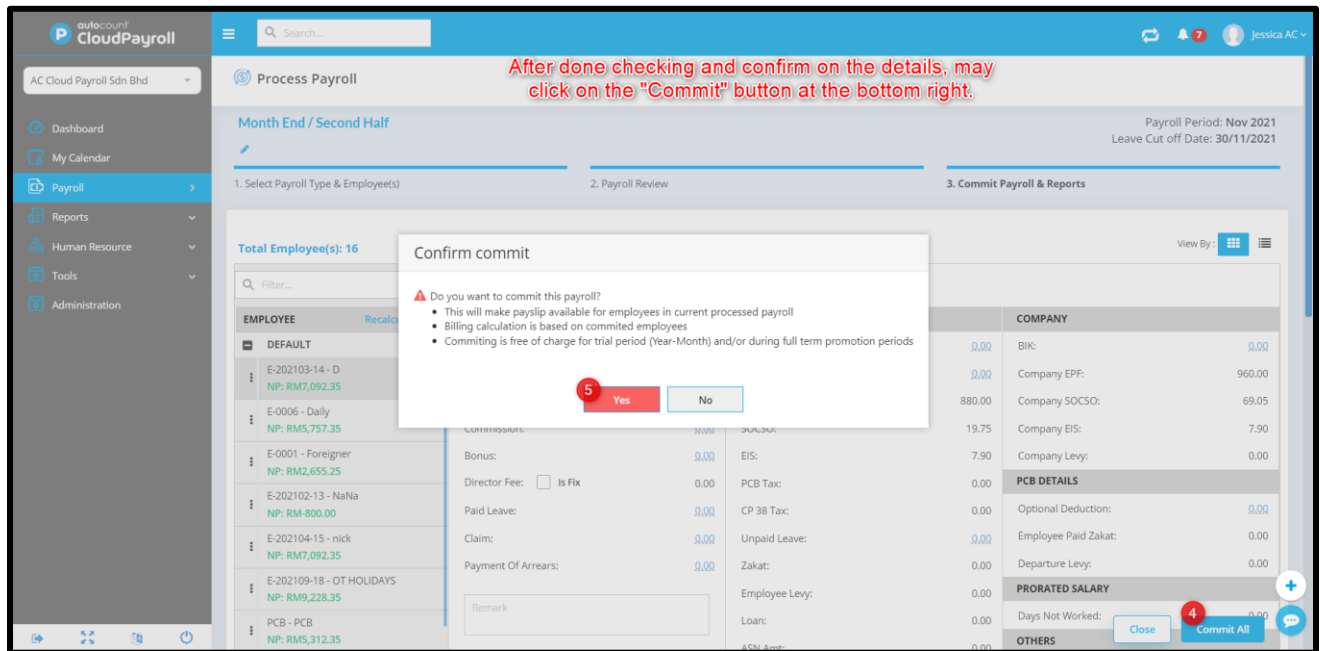
Adhoc Edit

Attendance Information Edit

Loan

D

E-202103-14 - D Edit

Wages Types: Monthly   Basic Wages: 8000.00   Resigned Date:

Back   ③ Process

Screenshot 2 — Confirm Commit

After done checking and confirm on the details, may click on the "Commit" button at the bottom right.

Process Payroll

Month End / Second Half

Payroll Period: Nov 2021
Leave Cut off Date: 30/11/2021

1. Select Payroll Type & Employee(s)   2. Payroll Review   **3. Commit Payroll & Reports**

Total Employee(s): 16

EMPLOYEE Recalc

DEFAULT

E-202103-14 - D
NP: RM7,092.35

E-0006 - Daily
NP: RM5,757.35

E-0001 - Foreigner
NP: RM2,655.25

E-202102-13 - NaNa
NP: RM-800.00

E-202104-15 - nick
NP: RM7,092.35

E-202109-18 - OT HOLIDAYS
NP: RM9,228.35

PCB - PCB
NP: RM5,312.35

Confirm commit

⚠ Do you want to commit this payroll?
- This will make payslip available for employees in current processed payroll
- Billing calculation is based on commited employees
- Commiting is free of charge for trial period (Year-Month) and/or during full term promotion periods

⑤ Yes   No

Commission: SOCSO:

Bonus: 0.00   EIS: 7.90

Director Fee: ☐ Is Fix   0.00   PCB Tax: 0.00

Paid Leave: 0.00   CP 38 Tax: 0.00

Claim: 0.00   Unpaid Leave: 0.00

Payment Of Arrears: 0.00   Zakat: 0.00

Remark   Employee Levy: 0.00

Loan: 0.00

ASN Amt: 0.00

COMPANY

BIK: 0.00
Company EPF: 960.00
880.00   Company SOCSO: 69.05
19.75   Company EIS: 7.90
7.90   Company Levy: 0.00

PCB DETAILS
Optional Deduction: 0.00
Employee Paid Zakat: 0.00
Departure Levy: 0.00

PRORATED SALARY
Days Not Worked: 0.00

OTHERS

Close   ④ Commit All
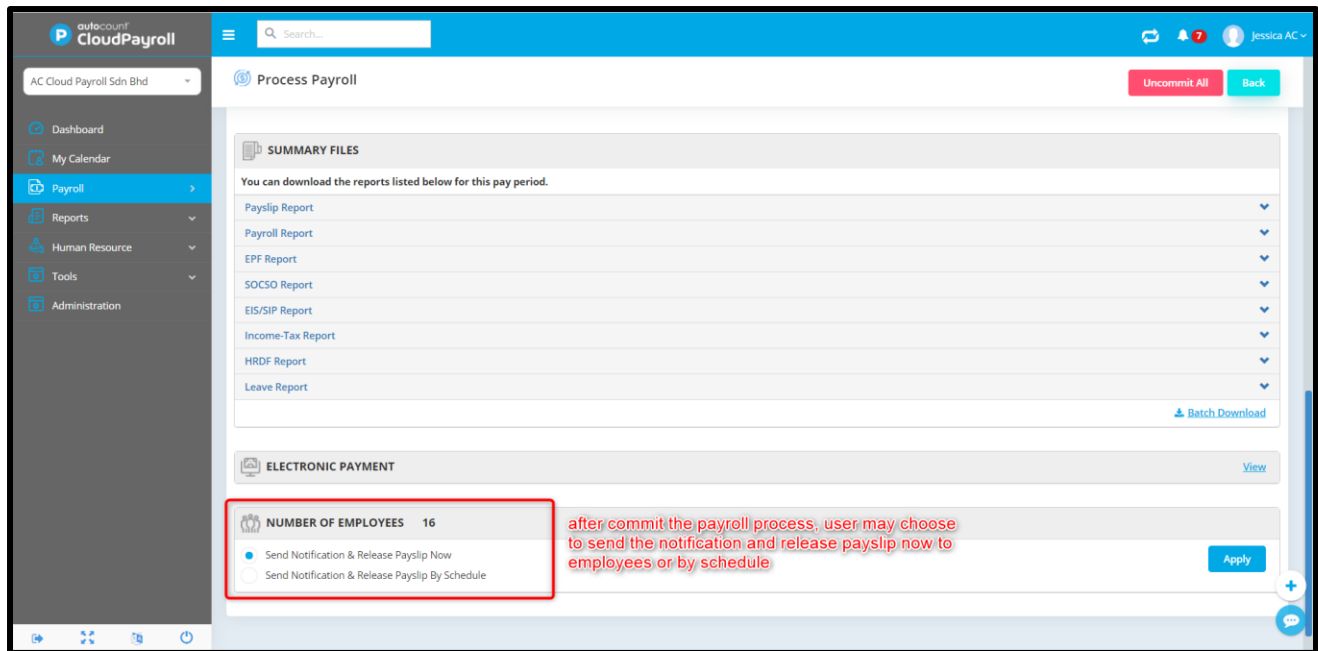
2. Enhanced the ESS portal for leave details viewing.

   Show the leave time for half day leave taken either for AM or PM.
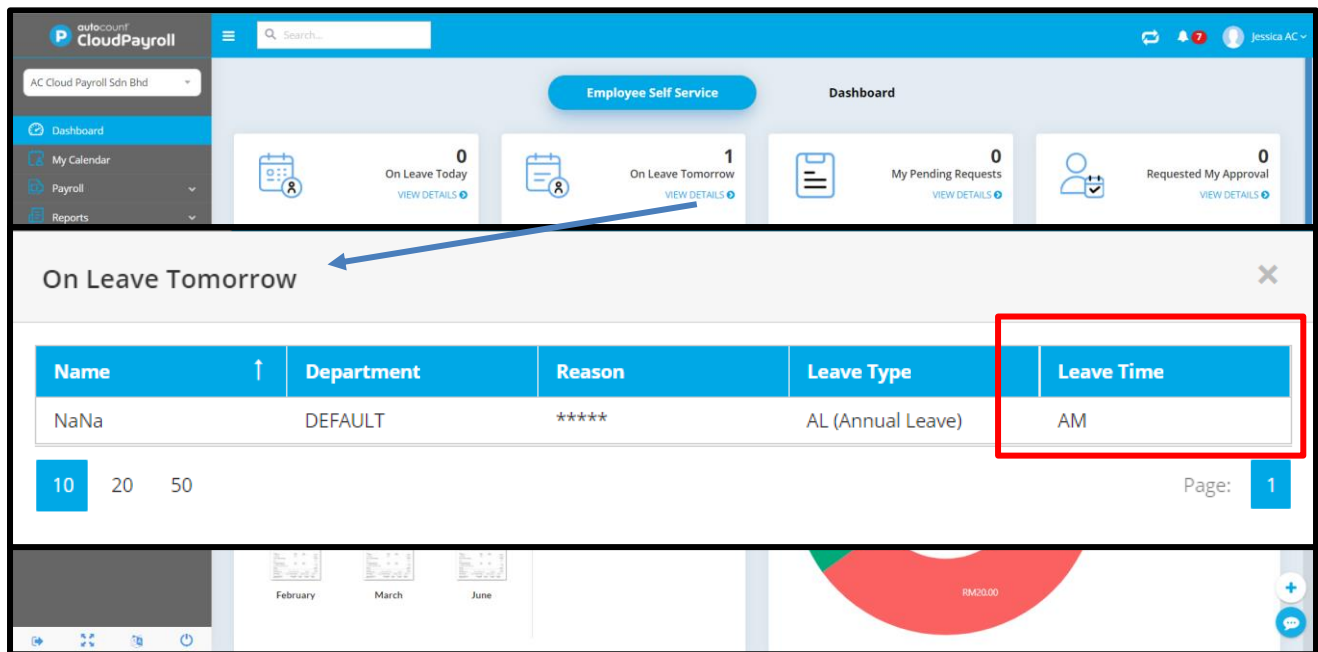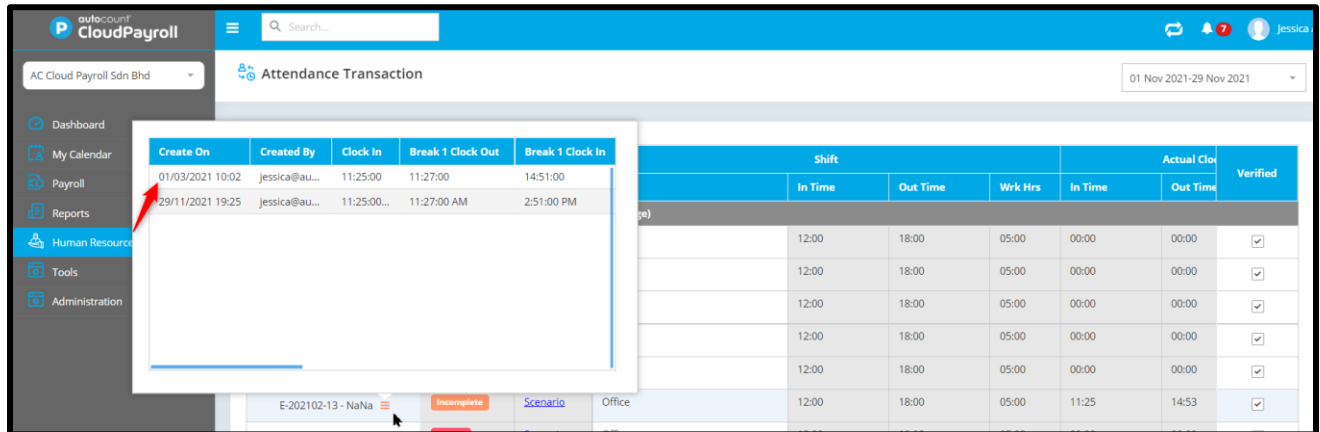

3. New CP22 income tax report format.

4. Added employee's bank account number field into payslip report format.

5. Change on the file name for PBB Electronic Bank File format for Socso Payment.
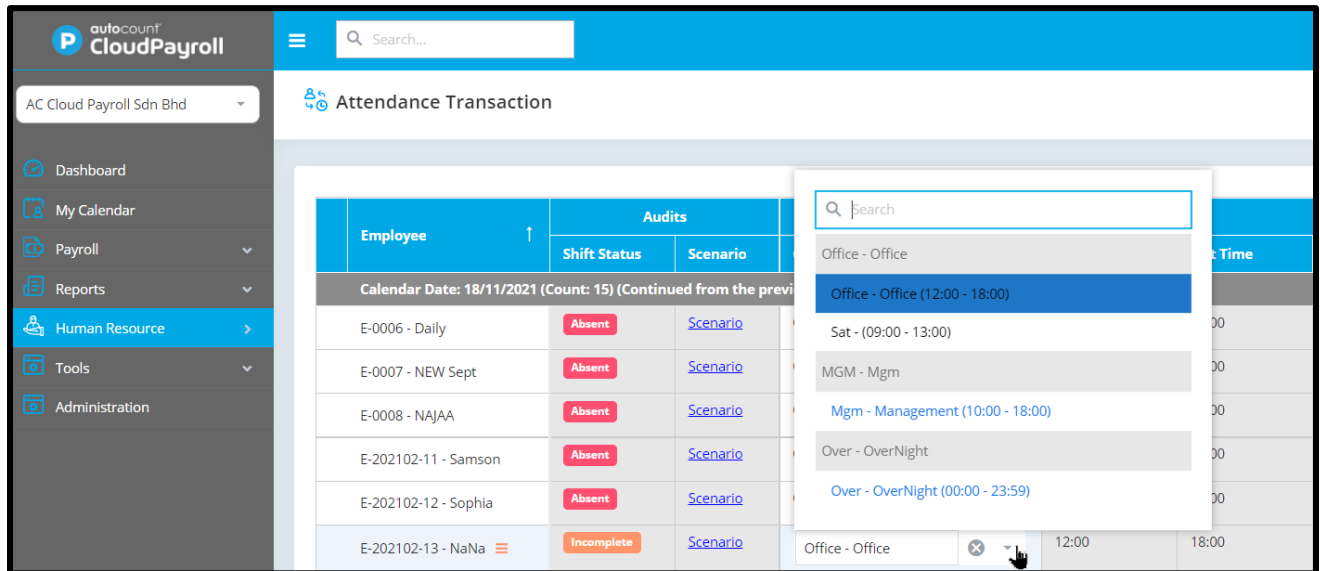
6. Added first changed logs data for TA transaction.

    User now may compare the changed data logs with the original data assigned on the system for time attendance.

7. Allow user to change the schedule on attendance transaction.

    Now user may able to change on the shift schedule after day end at attendance transaction screen.

8. Calendar 2022

    List of public holidays for year 2022 is now available in the system.

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<u>Bugs Fixed</u>

1. Fixed duplicated adhoc paid items in payroll process for commission, claim and bonus.
2. Fixed user invitation issue at employee maintenance.
3. Fixed commit and uncommit payroll process issue.
4. Fixed excel import slow performance issue.
5. Fixed logout button in side menu is not function.
6. Fixed null error for child relief points in payroll process.
7. Fixed delete employee during filter in PPV2.

Prepared by Jessica

Last Modified 9th December 2021