

PhotoCopier

This Plug-in program is designed for photocopier vendor who sells and rents out machine to their customers.

The topics are arranged in following sequence:

1. Installation and Maintenance

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Installation

Installing The Plug-Ins

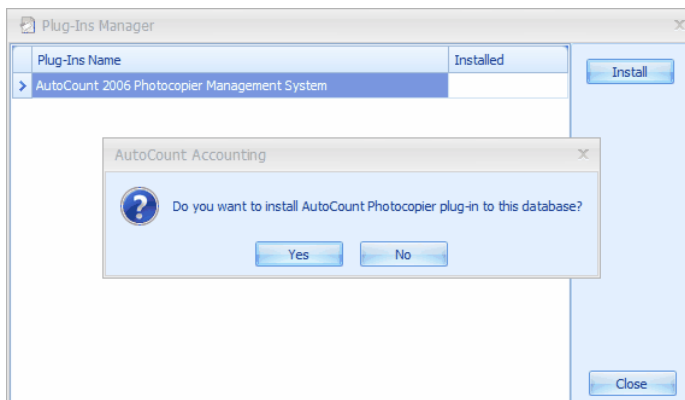
Locate and double click on the Photocopier setup file from AutoCount Installer CD:

...\\Special Industries\\Photocopier\\Setup.exe

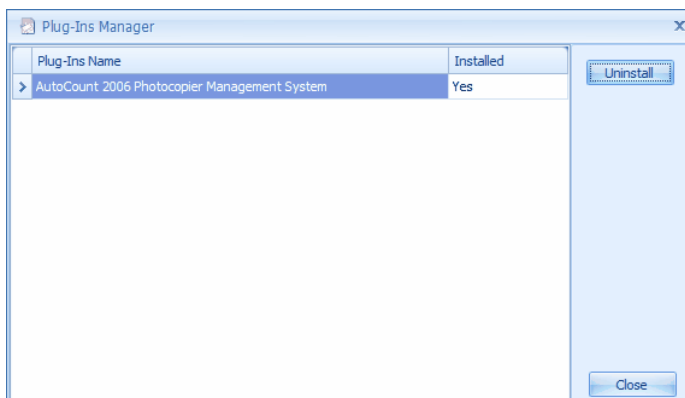
To install the plug in, refer to [Install Plug-Ins](#)

After finished the installation, logon to any of your account books,

Go to *Tools > Plug-Ins Manager*,

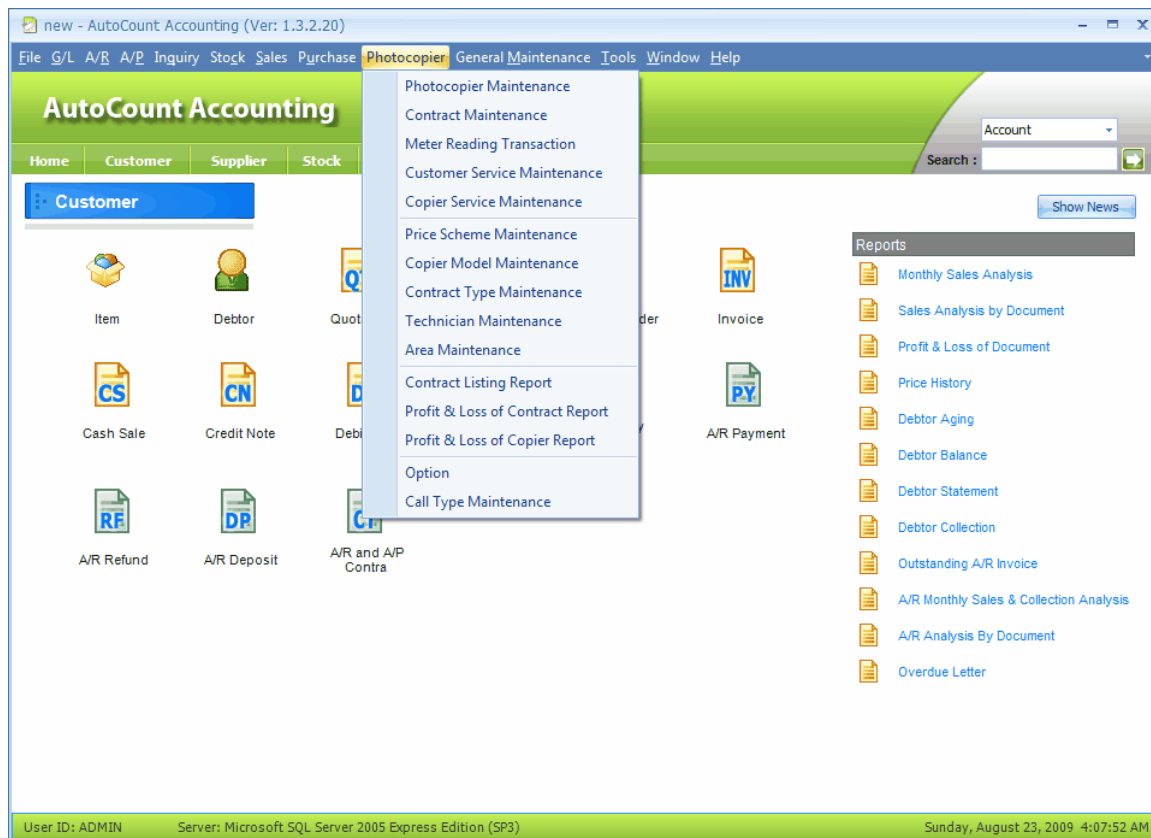


Highlight the plug-ins name, click on *Install, Yes, Yes*.



The 'Yes' in Installed column indicates that the plug-ins has been installed and activated in this account book. ..
 Click on *Close*.

A new menu 'Photocopier' is now added on the main menu bar.



Price Scheme Maintenance

Go to **Photocopier > Price Scheme Maintenance**,
Click on **New** to add price scheme,

Quantity	Price
<= 1,000	0.05
<= 3,000	0.04
<= 5,000	0.03
<= 10,000	0.03

☒ Active

Spoilt Copies: to allow certain percentage of spoilt copies, to be deducted from quantity of meter reading

Rebate: to allow certain percentage as rebate, to be deducted from total charges

Minimum Charge: minimum monthly charges regardless of quantity

Minimum Copies: minimum quantity (number of quantity) to be charged

Quantity and Price: to set the quantity and charges per unit, any quantity exceeded the highest quantity range will be charged at the same rate. The decimal points can be changed at **Tools > Options, General, Decimals, Sales Unit Price Decimal**

Active: uncheck if this price scheme is no longer in use

Another example:

Quantity	Price
<= 10,000	0.05
<= 0	0.00
<= 0	0.00
<= 0	0.00

☒ Active

Copier Model Maintenance

Go to *Photocopier > Copier Model Maintenance*,
Click on *New* to add model,

Photocopier Model Maintenance - new - AutoCount Accounting (Ver: 1.3.2.20)

File G/L A/R A/P Inquiry Stock Sales Purchase Photocopier General Maintenance Tools Window Help

Photocopier Model Maintenance

Hint: You can create new, edit and delete details of Photocopier Model.

New Edit Delete Refresh

Drag a column header here to group by that column

Photocopier Model	Brand
A1234	XEROX

Photocopier Model Maintenance Entry

Photocopier Model : PT-900A

Brand : FUJI

OK Cancel

Record 1 of 1

Contract Type Maintenance

This is to maintain types of contract and set the contract type running number format;
Go to *Photocopier > Contract Type Maintenance*,
Click on *New* to add contract type,

Photocopier Contract Type Maintenance - new - AutoCount Accounting (Ver: 1.3.2.20)

File G/L A/R A/P Inquiry Stock Sales Purchase Photocopier General Maintenance Tools Window Help

Photocopier Contract Type Maintenance

Hint: You can create new, edit and delete details of Photocopier Contract Type

New Edit Delete Refresh

Drag a column header here to group by that column

Contract Type	Description	Monthly Billing	Rental	Active
T SMA	TOTAL SERVICE MAINTENANCE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
RTL	RENTAL - P	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RWAO	RENTAL W	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RTLP	RENTAL PR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
STR	RENTAL SH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Photocopier Contract Type Maintenance Entry

Contract Type : NC

Contract No. Format : NC{yy}-<0000> Next Number : 1

Description : NORMAL CONTRACT

☒ Monthly Billing ☒ Rental ☒ Active

OK Cancel

Record 1 of 5

Contract Type: assign a code to this contract type

Contract No. Format / Next Number: type in the format of the auto-running Contract Number. For example: NC is prefix, {yy} is the last 2 digit of year, and <0000> is the running number. The next number will be: NC09-0001.

Description: describe the contract type.

Monthly Billing: usually used in monthly billing according to meter reading. If this is not checked, the billing will be irregular or upon request instead of fixed date monthly billing. If this checkbox is checked, the system will prompt reminder message when the billing of any month was missed out.

If it is not a 'monthly billing' contract type, the contract will not be listed in Meter Reading Transaction form.

Rental: check this checkbox if a fixed rental amount is to be charged.

* By default, the system comes with a few contract types, you may remove (delete) them should you find them irrelevant.

Technician Maintenance

Go to *Photocopier > Technician Maintenance*,
Click on *New* to add technician,

Photocopier Technician Maintenance - new - AutoCount Accounting (Ver: 1.3.2.20)

File G/L A/R A/P Inquiry Stock Sales Purchase Photocopier General Maintenance Tools Window Help

Technician Maintenance

Hint: You can create new, edit and delete details of Technician

New Edit Delete Refresh

Drag a column header here to group by that column

Technician Code	Name	Hand Phone	Debtor Code	Active
T22	TECHNICIAN 22	016-1234567	300-B001	<input checked="" type="checkbox"/>
T11	TECHNICIAN 11			<input type="checkbox"/>

Technician Maintenance Entry

Technician Code : T22

Full Name : TECHNICIAN 22

Hand Phone : 016-1234567

Hand Phone 2 : 012-1234567

Debtor Code : 300-B001

☒ Active

OK Cancel

Record 1 of 2

Debtor Code: assign a debtor code so that this technician can be treated as a consignee, Stock items given/consigned to him are then easily traceable and it will be easier to control the stock items on hand.

Area Maintenance

Go to *Photocopier > Area Maintenance*,
Click on *New* to add areas.

This area maintenance is independent and separated from AutoCount Area Maintenance
For each area code, you must assign a technician in charge; the same technician can be in charge of more than one area.

Photocopier Area Maintenance - new - AutoCount Accounting (Ver: 1.3.2.20)

File G/L A/R A/P Inquiry Stock Sales Purchase Photocopier General Maintenance Tools Window Help

Photocopier Area Maintenance

Hint: You can create new, edit and delete details of Photocopier Area

New Edit Delete Refresh

Drag a column header here to group by that column

Area Code	Description	State/City	Technician Code
KL	KLANG VALLEY	KL	T22

Photocopier Area Maintenance Entry

Area Code : KL-1

Description : KLANG VALEY

State/City : KL

Technician Code : T11

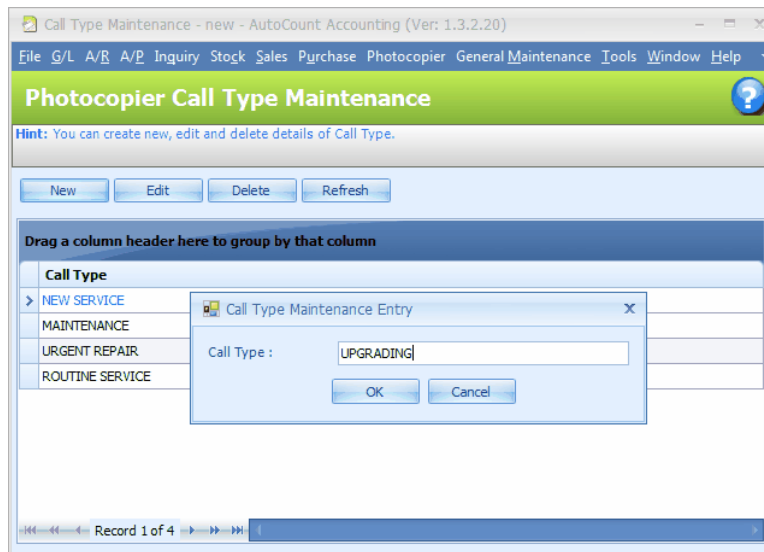
OK Cancel

Record 1 of 1

Call Type Maintenance

Go to *Photocopier > Call Type Maintenance*,
Click on *New* to add call types.

This is to maintain the types of calls from customer (will be used in Customer Service Maintenance)



Option

Go to *Photocopier > Option*,

Invoice Sales Account Setting

Rental Charges Acc. No. :	501-0000
Minimum Charges Acc. No. :	501-0000
B/W Meter Reading Charges Acc. No. :	502-0000
Color Meter Reading Charges Acc. No. :	502-0000
Other Charges Acc. No. :	503-0000
Invoice Total Rounding Adjustment Acc. No. :	922-0000

Invoice Content Setting

Content : Detail Format

Font Type : Tahoma 9 points

Document No. Setting

Customer Service Doc. No. Format : CUSS{yy}<-0000> Next Number : 1

Copier Service Doc. No. Format : CPS{yy}<-000000> Next Number : 1

Meter Reading Transaction Invoice

Report Layout : Detail Layout

☒ Include Rounding Adjustment row in Invoice

☒ Include Rental Charges Period label

Registration

Registration Key :

Passwords Setting

Edit Password

OK

Invoice Sales Account Setting

To assign G/L accounts for invoice posting.

Invoice Content Setting

Content: determine on the contents of meter reading when post to sales invoice, either in simple or detail format

Font Type: determine on the font type when post transaction to sales invoice.

Document No. Setting

Customer Service Doc.No. Format: set the format of running document number and the next running number

Copier Service Doc.No. Format: set the format of running document number and the next running number

Meter Reading Transaction Invoice

Report Layout: decide on the layout of meter reading transaction invoice, either Simple or Detail

Include Rounding Adjustment Row In Invoice: whether or not to include this row in Invoice

Include Rental Charges Period Label: whether or not to include the label in Invoice

Registration

Registration Key: this is used to key in the software license key

Passwords Setting

Edit Password: to set password related to the machine and contract;

Photocopier Maintenance

Go to [Photocopier > Photocopier Maintenance](#),

Click on [Create a New Photocopier](#),

Edit Photocopier - [123456-12345]

Copy Photocopier Window

Serial No. : 123456-12345 Other Serial No. : ☒ Active

Description : PTCopier Multipurpose

Copier Model : PT-900A Brand : PTCopier-900A

Purchase Price : 20,000.00 Completed Date : 05/05/2011

Assembly By : T22 Tested By : T22

Sent To Code : 300-T001 Sent To Name : TNT TRADING

☒ Include Color Meter
☒ Include 2nd Meter

Tabbed interface: Copier Assembly History (selected), Image, Further Description, Note

Drag a column header here to group by that column

Item Code	Description	...	Item Seri...	Item T...	Batch No.	...	Remark

Record 0 of 0

OK Cancel

Serial No: key in the serial number of the machine

Other Serial No: key in the other serial number if any

Description: to describe the machine

Copier Model / Brand: select the model/brand

Purchase Price: key in the price this machine was purchased, the purchased price is used for costing purpose

Completed Date: date when the machine is assembled and tested

Assembly By: the technician who has assembled the machine

Tested By: the technician who has tested the machine

Sent To Code / Name: the customer this machine was sent to.

Include Color Meter:

Include 2nd Meter:

Copier Assembly History: will be displayed automatically if any

Image: click on this tab will allow you to load and display the photo (image file)

Further Description: to key in further description, this description will appear on invoice

Note: to key in additional notes related to this machine

Copy Photocopier

Click on (top left) [Copy Photocopier](#)

You may copy the contents from other photocopier, OR to a new photocopier.

Edit Photocopier - [123456-12345]

Copy Photocopier Window

☐ Copy From Other Photocopier Other St

☐ Copy To New Photocopier POSE COPIER

Copier Model : A1234 Brand :

Contract Maintenance

Go to [Photocopier > Contract Maintenance](#),
Click on [Create a New Contract](#),

Contract No.: this document number is auto-run, the format depends on Contract Type. However, you may just type in any document as desired.

Contract Status: ACT (active or already running), KIV (Keep in view), TRM (Terminate... will prompt for password), BLK (black list)

Contract Date: select the date of the contract.

Contract Effective Date: select the contract commence date.

Invoice Ref. No.: key in the invoice reference number for this contract (if any)

Contract Type: select a contract type, this will determine the Next Possible No. / running number (at the top of windows)

Contract TP: determine whether this is a New or Renewal contract. (up there can copy contract when renew...)

Contract Period: the length of contract period in months

Advanced Rental: advanced rental in number of months

Prepaid Rental: prepaid rental in number of months

Contract Expiry Date: this date will be auto-filled based on Contract Effective Date and Contract Period

Auto Renewal: check this checkbox to set the auto renewal, the Renewal Contract Period (in number of year); the Times of Renewal will be auto-filled.

To view a list of auto-renewable contracts, go to [Go to Photocopier > Contract Maintenance](#), and click on [Auto Renewal Contract Listing](#)

General

Copier Serial No. / Model: select a photocopier serial number, its model will be auto-filled.

Auto Calculate Copier Maintenance Cost: click on this to auto calculate the Maintenance Cost (refers to the cost of items in Customer/Copier Service Maintenance). When this is checked, the field of Copier Maintenance Cost will not be used.

Copier Maintenance Cost: key in the maintenance cost if you did not select Auto Calculate Copier Maintenance Cost.

Copier Fixed Cost: key in a fixed cost if any.

Copier Installation Date: define the data when this copier is installed at customer place

Customer Purchase Price: key in the price of purchase for customer.

Purchase Invoice No: key in the invoice number if this machine is purchased by the customer

Customer Details

Debtor Code/Name: Select the customer code. Debtor's name will be auto-filled.

Billing Address: this is captured from Debtor's file maintenance

Copier Location: key in the location address of the machine; or click on **Set Identical** to copy from Billing Address.

Copier: maintain additional information about the copier, e.g. Department, Person In Charge, Phone, Area Code, Sales Agent, Technician Code.

Billing Info (Billing)
Billing Day:**Copier Rental Fee:** key in the rental fee of the machine**Other Charges:****Other Charges Description:****Remarks:****Billing Info (Copier Meter Reading)**
Installation Black Meter(I) Reading: key in the meter reading upon installation (black ink)**Last Black Ink Meter(I) Reading:** this field will be auto-updated from Meter Reading Transaction**Installation Black Meter(II) Reading:****Last Black Ink Meter(II) Reading:****Installation Color Meter(I) Reading:** key in the meter reading upon installation (color ink)**Last Color Meter(I) Reading:** this field will be auto-updated from Meter Reading Transaction**Installation Color Meter(II) Reading:****Last Color Meter(II) Reading:****Last Billing Date:** this field will be auto-updated**Last Meter Reading Date:** this field will be auto-updated from Meter Reading Transaction**Last Meter Reading Trans. No.:** this field will be auto-updated from Meter Reading Transaction**Adjust Bill:** use to adjust number of transaction of the contract... to adjust the value of **Bill of ?** at Meter Reading Transaction, the adjust value could be 1, 2... or -1, -2 ...**Billing Info (Black Ink Meter) / (Color Ink Meter)**
Price Scheme/Description: select a price scheme; Description will be auto-filled.**Monthly Charges Information/Meter Price:** according to the selected Price Scheme.**Change Price Scheme Base On No of Months:** this is to change the current price scheme (Price Scheme I) to a new price scheme (Price Scheme II), and specify on which month you wish to start (Start Price Scheme II on Month: ?). Then the Price Scheme II tab will be displayed and you may specify the Price Scheme for it.**Change Price Scheme Base On Total Inclusive Copies:** this is to change the current price scheme (Price Scheme I) to a new price scheme (Price Scheme II), and specify the price change will take effect after certain number of accumulated copies (Start Price Scheme II after Total Inclusive Copies: ?). Then the Price Scheme II tab will be displayed and you may specify the Price Scheme for it.

Others

Previous Contract No: select the previous contract number. This field will be auto-filled as the result of Create New Propose/Renew Contract.
 New Propose Contract No: select the new propose contract number. This field will be auto-filled as the result of Create New Propose/Renew Contract.
 Contract Returned Date: define the contract returned date if any.
 Others: key in other info in text form.

Notes: to key in additional notes related to this contract.

External Links: click on '+' sign to add an external link of related documents, image files...etc

Copy Contract

Click on Copy Contract on the top left of the windows,

Copy From Other Contract: to copy the contents from another Contract.

Copy To New Contract: copy the contents of current contract to a New contract.

Create New Propose Contract/Renew Contract: to create a new proposal or renew contract from current contract.

Meter Reading Transaction

After all the setting and maintenance, now you may start transaction.

There are 3 types of transaction:

- 1. Meter Reading Transaction** - this is to get the quantity of meter reading for billing purpose. The transaction here can later be posted to sales invoice.
- 2. Customer Service Maintenance** - this is to perform on-site maintenance/service, items or parts may be chargeable. Charged items will be posted directly as invoice.
- 3. Copier Service Maintenance** - this is to perform maintenance/service at vendor's own office, items/parts used will become part of the total maintenance cost of that machine.

Go to *Photocopier > Meter Reading Transaction*,

Click on *Create a New Transaction*,

Transaction Date: define the date of transaction

Contract No: select a contract number, the debtor's info will be auto-filled

Include Meter Reading: check this checkbox so that you may key in the Current Meter Reading, and then the system will calculate the meter charge according to price scheme.

Last Meter Reading Date: will be auto-filled

Last Meter Reading: will be auto-filled

Current Meter Reading: key in the current meter reading, the meter charge will be calculated according to price scheme.

Calculation Note: to display the calculation details.

Charges Details: charges according to contract maintenance and price scheme.

(upon save, the General page of Contract Maintenance will be updated accordingly.)

Click on *Save*,

You may have observed that the *Post Status* of this transaction is not checked, which means it has not been posted to sales invoice yet.

To post transaction to Sales Invoice,

Click on **Post Transaction**.

(make sure that you have set the Default Account at Tools > Options > G/L)

The screenshot shows the 'Meter Reading Transaction Posting' window. It includes a 'Tool' section with filters for 'Transaction Date' and 'Contract No.', and a 'Search Result' table. A modal dialog 'AutoCount Accounting' is open, asking for confirmation to post the record.

1. Define the filters (points to Transaction Date and Contract No. dropdowns)

2. Click on Search (points to Search button)

3. Check to select transaction record (points to the checkbox in the first row of the Search Result table)

4. Click on Post To Invoice (points to Post To Invoice button)

5. Click on Yes (points to Yes button in the AutoCount Accounting dialog)

Trans. ...	Debtor Name	Contract No	Total Char...	No Of Mo...	Post St...	Rental C...
31/08/2009	TNT TRADING	NC09-0001	328.99	1		23/08/2009 ...

Go to **Sales > Invoice** to view the posted transaction,

The screenshot shows the 'View Invoice - [I-000002]' window. It displays invoice details such as Debtor (300-T001), To (TNT TRADING), and Invoice No (I-000002). Below the details is a table of items with columns for Item Code, Description, Further Description, UOM, Qty, Unit Price, Discount, SubTotal, Black Meter, and Black Charges.

Item Code	Description	Further Description	UOM	Qty	Unit Price	Discount	SubTotal	Black Meter	Black Charges
	M/R FOR XEROX A1234 MULTI-PURPOSE COPIER	...							
	METER READING (31/08/2009)	...						3,200	
	METER READING (23/08/2009)	...						12	
	TOTAL COPIES	...						3,188	
	MINIMUM COPIES	...		1	100.00		100.00	1,000	100.00
	LESS: 5.00% SPOILT COPIES	...						109	
	CHARGEABLE COPIES	...						2,079	
	CHARGEABLE RATE	...						0.0400	83.16
	LESS: 5.00% REBATE	...							4.1580
	FINAL CHARGEABLE RATE - B/W	...		1	79.00		79.00		79.00

Outstanding: 329.00

Total: 329.00
Net Total: 329.00

Go to **A/R > A/R Invoice Entry**, select the Invoice, look into View > View Posting Details (or Ctrl + F11) to view the ledger entries of posted transaction,

Transaction Details

Document: A/R Invoice I-000002

Options

☒ Show Transaction Description ☐ Show Control Account

Refresh Hide Options Close

Details

Date	Acc. ...	Acc. Desc.	Ref. 1	Ref. 2	Desc.	Home ...	Home CR
Journal Type: SALES (Home DR = 329.00), (Home CR = 329.00)							
31/08/...	300-T001	TNT TRADING	I-000002		MINIMUM COPIES	100.00	0.00
31/08/...	501-0000	SALES - RENTAL	I-000002		MINIMUM COPIES	0.00	100.00
31/08/...	300-T001	TNT TRADING	I-000002		FINAL CHARGEAB...	79.00	0.00
31/08/...	502-0000	SALES - METER READ...	I-000002		FINAL CHARGEAB...	0.00	79.00
31/08/...	300-T001	TNT TRADING	I-000002		RENTAL - FOR AU...	150.00	0.00
31/08/...	501-0000	SALES - RENTAL	I-000002		RENTAL - FOR AU...	0.00	150.00
						329.00	329.00

Record 1 of 6

Summary

Acc. No.	Description	Home DR	Home CR
300-T001	TNT TRADING	329.00	0.00
501-0000	SALES - RENTAL	0.00	250.00
502-0000	SALES - METER READING	0.00	79.00
		329.00	329.00

Record 1 of 3

Customer Service Maintenance

This is to record the service carried out at customer's site.

Go to **Photocopier > Customer Service Maintenance**,

Click on **Create a New Customer Service**,

Edit Customer Service - [CUSS09-0001]

Copy Customer Service Window

Doc No.: CUSS09-0001 Doc Date: 25/08/2009

Contract No.: NC09-0001 Contract Technician:

Debtor Code: 300-T001 Area Code:

Debtor Name: TNT TRADING Contract Type: NC

General **Service Details**

Copier Serial No.: 123456-12345 Copier Model: A1234

Copier Department: Copier Location:

Caller Name: Call In Time: 6:26:10 PM

Complaint: PAPER SORTER NOT WORKING

Call Type: URGENT REPAIR

Spare Parts **Service History**

Drag a column header here to group by that column

Item Code	Description	UOM	Item Serial No.	Item Type	Batch No.	Qty	Price	Discount	Sub Total	Return Old Parts
RL00001	ROLLER SET 1	UNIT		New		1	130.00		130.00	
RL1100	COPIER PART AA	UNIT		New		1	220.00		220.00	
RL2900	COPIER PART 2900	UNIT		New		1	290.00		290.00	

Record 1 of 3

Save Save & Preview Save & Print Cancel

Header

Doc. No.: this document number is auto-run

Doc. Date: assign the document date; by default it will captured computer date

Contract No.: select the contract number, the related debtor's info will be auto-filled.

General

Key in the complaint and select the Call Type.

Service Details

Key in the service information.

General		Service Details	
Service Report No. :	12333	Invoice Ref. No. :	I-000003
B/W Present MR :	3,341	Color Present MR :	0
Technician Code :	T22	Attended Date :	25/08/2009
Time In :	10:00:00 AM	Time Out :	2:00:00 PM
Remark :	REPLACED THE ROLLERS		
<input checked="" type="checkbox"/> Settled			

Spare Parts

Add the items (spare parts) if applicable.

Item Type: click on the field to select either 'New' or 'Used'.

If the items are chargeable (which price = not 0.00), invoice will be generated upon save;

If the items are not chargeable (price = 0.00), Stock Issues will be generated upon save;

if some items are chargeable and some are not, an Invoice will be generated.

Note: When there were spare parts involved, saving a Customer Service transaction will create a consignment transaction (save as Returned Quantity) to the respective technician. Thus, if you have earlier 'consigned' some items to the technician, Outstanding Consignment report will be updated immediately.

Copier Service Maintenance

This is to record the service carried out on the copier at vendor's own office.

Go to *Photocopier > Copier Service Maintenance*,

Click on *Create a New Copier Service*,

Edit Copier Service - [CPS09-000001]

Copy Copier Service Window

Doc No. : CPS09-000001 Doc Date : 25/08/2009

Copier Serial No. : 123456-12345

Copier Model : A1234

Remark :

Spare Parts

Drag a column header here to group by that column

Item Code	Description	U...	Item Serial ...	Item Type	Batch No.	Qty	Remark
> RL00001	ROLLER SET 1	UNIT		New		1	

Record 1 of 1

Save Save & Preview Save & Print Cancel

Doc.No: this is auto-run number according to the setting at *Photocopier > Option*

Copier Serial No: select the serial number

Click on '+' sign to add spare parts used in the service.

Stock Issues will be generated upon save.

Contract Listing Report

Go to *Photocopier > Contract Listing Report*,

Print Contract Listing

Filter Options:

Contract Date : to
 Expiry Date : to
 Contract Returned Date : to
 Contract No. : No filter
 Contract Type : No filter
 Area Code : No filter
 Debtor Code : No filter
 Technician Code : No filter
 Sales Agent : No filter

Report Options:

Group By : None
 Sort By I: Contract Type
 Sort By II: Contract Type
☒ Show Criteria In Report

Other Options:

Rental : All
 Auto Renewal : All
 Monthly Billing : All
 Contract Status : All
 Billing Day : 0 to 0

2. Click on Inquiry 4. Click on Preview

1. Define filters

5. List of reports for you to select

3. Check to select contracts

Search Result

Check All Uncheck All Uncheck All in Selection Clear all unchecked records from the grid

Drag a column header here to group by that column

	Contract No.	Contract Status	Contract Type	Debtor Name	Contract Date	Expiry Date	Billing Day	B/W Price Scheme Desc. I	Auto Renewal	Copier M
<input checked="" type="checkbox"/>	NC09-0001	ACT	NC	TNT TRADING	23/08/2009	22/08/2010	01	PRICE SCHEME 1	<input checked="" type="checkbox"/>	A1234

Record 1 of 1

Profit & Loss of Contract Report

Go to *Photocopier > Profit & Loss of Contract Report*,

Define the filters, click on *Inquiry*, Click on *Preview*.

Profit & Loss of Contract

Filter Options:

Date : 01/01/2009 to 31/08/2009
 Contract No. : No filter
 Contract Type : No filter
 Debtor Code : No filter
 Contract Status : All

Report Options:

Group By : None
 Sort By : Contract No
☒ Show Criteria In Report

2. Click on Inquiry 4. Click on Preview

1. Define filters

5. List of reports for you to select

3. Check to select contracts

Search Result

Check All Uncheck All Uncheck All in Selection Clear all unchecked records from the grid

Drag a column header here to group by that column

Contract No	Contract Type	Debtor Code	Debtor Name	MR Sales	Rental Sales	Other Sales	Total Sales	Fixed Cost	Self-Maint. Cost	On Site Maint. Cost
NC09-0001	NC	300-T001	TNT TRADING	178.99	150.00	0.00	328.99	20,000.0000	50.0000	250.0000

Record 1 of 1

328.99

User ID: ADMIN Print at Tuesday, 25 August 2009 8:29 PM

Profit & Loss By Contract

new

Contract No.	Copier Model	Tech. Code	MR Sales	Rental Sales	Other Sales	Total Sales	Fixed Cost	Self Maint Cost	On Site Maint Cost	Total Cost	Profit
None Group By :											
NC09-0001	A1234		178.99	150.00	0.00	328.99	20,000.00 00	50.0000	250.0000	20,300.0000 0	-19,971.01
						328.99				20,300.0000	-19,971.01
Grand Total:						328.99				20,300.0000	-19,971.01

End of Report

Report Criteria
 Filter Options: From Date: 01/01/2009
 To Date: 31/08/2009
 Contract Status: All
 Report Options: Group By: None
 Sort By: Contract No

Profit & Loss of Copier Report

Go to *Photocopier > Profit & Loss of Copier Report*,

Define the filters, click on *Inquiry*, Click on *Preview*.

Profit & Loss of Copier - new - AutoCount Accounting (Ver: 1.3.2.20)

File G/L A/R A/P Inquiry Stock Sales Purchase Photocopier General Maintenance Tools Window Help Report

Profit && Loss of Copier

Filter Options

Date : 01/01/2009 to 31/08/2009
 Copier Serial No. : No filter
 Copier Model : No filter

Report Options:

Group By : None
☒ Show Criteria In Report

Result **Criteria**

Drag a column header here to group by that column

Serial No. ▲	Description	Copier Model	MR...	Rent...	Othe...	Tota...	Fixe...	Self-Mai...	On Site M...	Total...	Profit
> 123456-12345	XEROX A1234 MULTI-PURPOSE COPIER	A1234	178.99	150.00	0.00	328.99	20,000...	50.0000	250.0000	20,300....	-19,971.01
						328.99				20,300....	-19,971.01

Record 1 of 1

User ID: ADMIN Print at Tuesday, 25 August 2009 8:36 PM

Profit & Loss of Copier

new

Serial No	Copier Model	MR Sales	Rental Sales	Other Sales	Total Sales	Fixed Cost	Self Maint Cost	On Site Maint Cost	Total Cost	Profit
None Group By :										
123456-12345	A1234	178.99	150.00	0.00	328.99	20,000.00 00	50.0000	250.0000	20,300.0000 0	-19,971.01
					328.99				20,300.0000	-19,971.01
Grand Total:					328.99				20,300.0000	-19,971.01

End of Report

Report Criteria
 Filter Options: From Date: 01/01/2009
 To Date: 31/08/2009
 Report Options: Group By: None

Purge Data

Go to *Photocopier > Purge Data*,

Define the cut-off Date to purge data, then click on *Start Purge Data* to begin...

