Mall Integration (Accounting)

Revision 3

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AUTO COUNT SDN BHD

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1.0 Revision History

Rev.	Version	Update Date	Modified By	Remark
1	1.9.0.1	04/04/2019	Jae Sen	Initial Release
2	1.9.0.3	16/11/2019	Jae Sen	Section 4.1, Setup to support multiple IDs with Maintenance Section 5.0, updated supported mall
3.	1.9.0.5	06/01/2020	Jae Sen	Section 4.1, Setup to support Credit Note Section 5.0, updated supported mall

2.0 Introduction

Mall Integration (Accounting) Plugin is a plugin built for AutoCount Accounting users that utilize Invoice or Cash Sales for retail purpose and is requested to submit their Sales Summary to the mall management.

2.1 System Requirement
- AutoCount Accounting 1.9 Basic Edition and above
- AutoCount Accounting 1.9 Revision 16 and above

2.2 Installation
1. Launch AutoCount Accounting and login into the account book that need to install this plug-in.
2. From the top **Menu**, go to **Tools → Plug-in Manager**.
3. Plug-in Manager screen will appear, click on the **"Install"** button located on the right side. System will prompt to select a file. Browse for the related **.app file**.
4. A new window will prompt with some basic information of this plugin. Click on the **"Install"** button again to proceed.
5. A confirmation message will prompt after that. Click **"Yes"** to confirm the installation.
6. A success message will appear after the plug-in is installed correctly.

3.0 Access Rights

There will be access rights added once user had installed this plugin. User can browse these access rights at top **Menu → General Maintenance → User Maintenance → Access Rights**. User will be able to see a new record **"Mall Integration (Accounting)"** with several new access rights record added into the system.
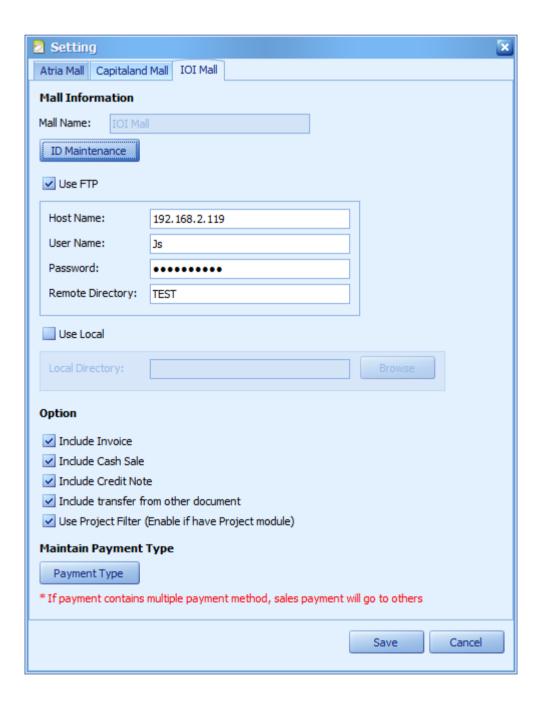
4.0 Function & Features

The main function of this plugin is to generate Sales Summary as required by the mall management and upload it to a specified folder.

4.1 Setup

Browse to top **Menu → Mall integration (Accounting) → Setting**. User can then select into each tab of the different malls. By default, the visibility of these malls depends on the license that user purchase, if user only purchase license for IOI Mall, then user will only able to see the IOI Mall tab. If the plugin is not licensed yet, user will able to see all the malls.
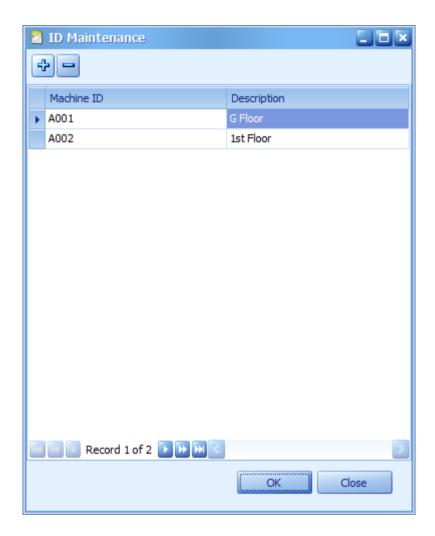
Mall Information

Mall Name: Select mall, this will determine the format generated to be submitted to mall management.

ID Maintenance: Allow users to maintain ID(s) code provided by the mall. Having a maintenance to support multiple different shops (IDs) per mall.

Use FTP – Tick this option if wish to generate the sales summary through FTP server

Host Name: Set IP of FTP Server, usually provided by mall management.

User Name: Set user name to login FTP Server, usually provided by mall management.

Password: Password for FTP user login, usually provided by mall management.

Remote Directory: Folder or path to submit the sales summary at FTP Server. Usually provided by mall management.

Use Local – Tick this option if wish to generate the sales summary to local PC.

Local Directory: Set path of local PC where the files will be generated to.

If both FTP and Local is ticked, system will generate to both directories.

Option

Include Invoice: To include Invoice sales into sales summary.

Include Cash Sale: To include Cash Sale into sales summary.

Include Credit Note: To include Credit Note into sales summary. If Credit Note exists, it will deduct the Net Sales and "Others" payment.

Include transfer from other document: To include transfer document into sales summary. (This means the Invoice or Cash Sale that are transfer from other documents such as Delivery Order)

Use Project Filter (Enable if have Project Module): To use Project filter so that able to select project(s) to submit as sales summary.
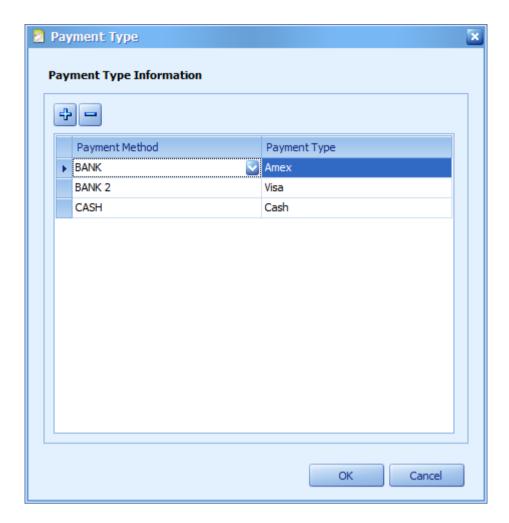
Maintain Payment Type

User will need to click on the **"Payment Type"** button to link payment method to mall payment.

Click on the **"+"** button to add linking for your existing payment method. Any payment method that is not link here and if used as a payment for any transactions, the figure will be submitted as "Others" in the sales summary to the mall.

It is assumed that retail purpose should not have any outstanding sales, so any outstanding amount will also go to "Others" when generating the sales summary for submission.
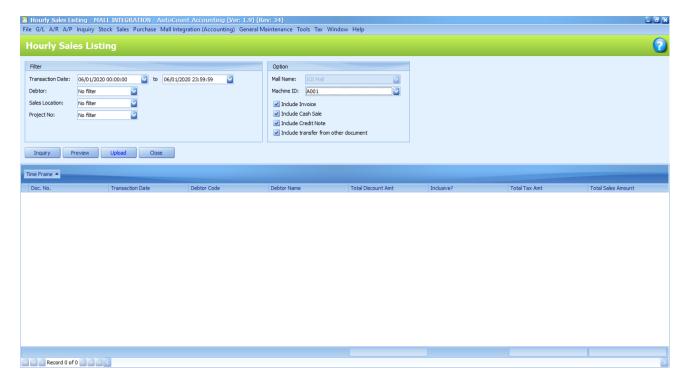
4.2 Submitting Sales Summary

User will have to submit the sales summary through **Hourly Sales Listing / Daily Sales Listing / Monthly Sales Listing**. User can get this from AutoCount top **Menu → Mall Integration (Accounting) → Hourly Sales Listing / Daily Sales Listing / Monthly Sales Listing**.

User can use this listing to generate the file and save into specified location, either FTP or local directory to be read by the mall management.

Filter

Transaction Date: Set the desire transaction date and time.

Debtor: Filter debtor if needed. Might be useful if user had a pre-set debtor for retail sales purpose.

Sales Location: Filter sales location if needed.

Project No: Filter project if needed.

Option

Mall Name: Select mall name to determine the file format to be generated.

ID: Select ID of shop or machine. Usually this will be captured in the file format.

Include Invoice: To include Invoice sales into sales summary. Default will capture from Setting.

Include Cash Sale: To include Cash Sale into sales summary. Default will capture from Setting.

Include Credit Note: To include Credit Note into sales summary. Default will capture from Setting.

Include transfer from other document: To include transfer document into sales summary. Default will capture from Setting. (This means the Invoice or Cash Sale that are transfer from other documents such as Delivery Order)

Functional Buttons

Inquiry: Click to get the sales summary.

Preview: Click to preview the sample result that will be generated to the text file.

Upload: Click to generate the text file to specified location.

Close: Click to close this listing.

5.0 Supported Malls

Currently this plugin only able to support the malls as below:

Hourly Sales:

- IOI Mall

Daily Sales:

- Atria Mall
- CapitaLand

Monthly Sales:

- CapitaLand